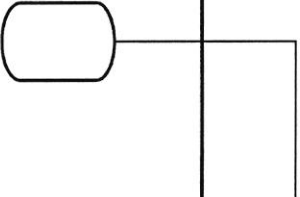
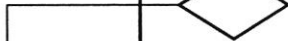
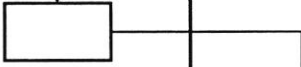


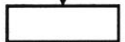
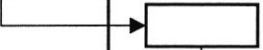
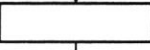
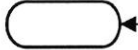


No	Uraian Prosedur	Pelaksana			Mutu Baku			
		Pemohon	Admin	Psikolog/ Konselor	Kelengkapan	Waktu	Output	Ket
1	Permohonan Konseling Karir				Identitas pemohon	15 menit		
2	Memberikan daftar hadir dan lembar intake assesment				lembar daftar hadir, lembar intake	5 menit		
3	Mengisi daftar hadir dan lembar intake assesment				form daftar hadir dan lembar intake	20 menit	Lembar Intake assesment	
4	Menyampaikan permohonan konseling kepada konselor					1 hari		
5	Menjadwalkan konseling karir				Jadwal	5 menit		
6	Menerima jadwal konseling					5 menit		
7	Menyerahkan lembar intake assesment kepada konselor				lembar intake assesment	5 menit		
8	Pelaksanaan konseling karir					2 Jam		
9	Berkas intake Assesment diarsipkan				berkas intake assesment	5 menit	Lembar Intake assesment dan hasil konseling	